



GRAMERCY CHRISTIAN SCHOOL

STUDENT HANDBOOK

*A Quality Education founded
on the Word of God*

Gramercy Christian School

STUDENT HANDBOOK

Psalm 19: 7-11

The law of the Lord is perfect,
reviving the soul.
The testimony of the Lord is sure,
making wise the simple.
The precepts of the Lord are right,
rejoicing the heart.
His commandment is pure,
enlightening the eyes.
The fear of the Lord is clean,
enduring forever.
His rules are true
and righteous altogether.
More to be desired are they
than gold, even fine gold,
sweeter than honey
and the honeycomb.
Moreover, by them is
your servant warned.
In keeping them there is
Great Reward.

Gramercy Christian School

STUDENT HANDBOOK

Being a Gramercy student means that I will uphold the highest principles of Honesty and Integrity in all of my endeavors and foster an atmosphere of mutual Respect within and beyond the classroom.

STUDENT CONDUCT

GOALS OF DISCIPLINE:

- To correct improper behavior and attitudes
- To allow all students to be free of distraction in the classroom and beyond
- To develop self-control
- To encourage respect for authority, peers, and self
- To partner with your parents in developing you as a disciple of Christ

PLEASE NOTE: Being a Gramercy student and growing as a disciple of Christ means that you will make every effort to conduct yourself in a manner worthy of Christ.

On/Off campus
In the community
On buses

On field trips
At sporting events
On social media

Examples of inappropriate behavior (not in any particular order) are:

- Disrespect (verbal or non-verbal) toward a teacher or fellow student
- Verbal or physical assault of a teacher or fellow student
- Inappropriate language, profanity, or the use of God's name in vain
- Verbal or physical harassment of a teacher or fellow student
- Disrespect toward teachers or students by disrupting class
- Academic dishonesty (i.e., cheating on an assessment, assignment, plagiarism, solicitation of assessment information, sharing of assessment information, etc.)
- Posting inappropriate or disparaging pictures or comments on social media sites
- Illegal/underage usage of drugs, and/or alcohol, and/or vape products
- Engaging in or alluding to anti-biblical sexual conduct

Gramercy Christian School

STUDENT HANDBOOK

Disciplinary action will be executed in a progressive manner unless otherwise deemed necessary due to the seriousness of the offense. The types of consequences that will be used include:

- Loss of privileges
- Lunch detention
- After-school detention —monitored by an assigned teacher for 50 minutes after school that includes an applicable work contribution back to the school (i.e., sweeping, etc.).
- Saturday detention —8:00 AM to 12:00 PM with a teacher/monitor to complete an applicable work contribution to the school. The student is to pay a \$40 monitor fee to the assigned teacher.
- Suspension—1 to 3 days out of school
- Probation
- Expulsion—While it is not the desire for Gramercy Christian School to expel a student, there may be causes for this level of disciplinary action. Automatic expulsion will be considered in the case of:
 - Excessive unexcused absences or truancy
 - The use, possession, sale or distribution of illegal drugs, alcohol and weapons on school grounds or at a school-sponsored event.
 - Violation of disciplinary probation
 - The physical assault of a teacher or staff member
 - The physical assault of another student
 - Engaging in or alluding to anti-biblical sexual conduct

Expulsion is by action of the Administrative Team.

Following the decision, the Administration will make written notification to the parents. The student's permanent file shall be noted accordingly. If a student is expelled, the prorated amount of tuition paid will be refunded. Registration will not be refunded. A parent wishing to appeal has the right to appear personally before the School Board.

Re-admission After Expulsion or Forced Withdraw

Parents who seek readmission of a student expelled or withdrawn as a result of the disciplinary process shall request such by letter to the Administration. There should be

Gramercy Christian School

STUDENT HANDBOOK

evidence of a changed attitude sustained over a period of time. It is the School's policy not to re-admit a previously expelled student for **one year** from the date of expulsion.

CONFLICT RESOLUTION

- We desire to honor God in all we do and to avoid gossiping and complaining. As much as possible, please direct all questions, problems, or complaints **to the appropriate person** before anyone else is involved.
- If the situation is not resolved at this level, it should then be referred to the proper administrator.

ATTENDANCE POLICY

ABSENCE

Absences from school will be classified as excused or unexcused. Gramercy requires that each student attend a minimum of three and a half hours per day to be considered present for the day. Please note that GCS is obligated by law to report truancy to the proper legal authorities.

Excused Absences

- Illness resulting in fever, stomach, or intestinal problems
- Verifiable injury
- Death in the family
- Medical or dental appointments that cannot possibly be made outside of school hours
- Family reasons pre-approved by the administration. Additionally, we ask you provide notice to teachers.

Unexcused Absences

- Oversleeping
- Recreational trips (i.e. hair appointments, shopping excursions, etc.)
- Working on a class assignment
- Personal trips not approved by administration
- Suspension
- Working a job during school hours
- Missing class to attend Driver Education

Gramercy Christian School

STUDENT HANDBOOK

Make-up Work Due to Excused Absences and Extracurricular School Activities

- You will be required to make up all missed work, including homework, tests, and/or quizzes
- All work missed due to illness must be made up within the numbers of days the student was absent
- It is your responsibility to schedule a time for makeup work.
- Students with **planned absences** are expected to have assignments completed upon return
- Athletes participating in an event during a previously scheduled assessment (i.e., test, quiz, etc.) are responsible to take the assessment the day before or the day following the event
- Projects should be submitted on the due date even if the athlete does not meet for that class due to a game that day

Loss of Credit Due to Absences

Excessive unexcused absences could result in a loss of credit or retention.

Consequence for Unexcused Absences Due to Suspension

If you have an unexcused absence due to suspension, you will not be allowed to make up work you have missed and will receive a zero on all assignments, tests, and quizzes for one to three days. Previously assigned projects may be turned in on the required due date.

Planned Absences

If you have to miss classes due to family trips, etc., you are responsible to get pre-approval from the administration and to complete any missed assignments upon return.

Absence Due to Illness

If you are absent due to illness (i.e., vomiting, diarrhea and/or fever) you must be free of any of these conditions for twenty-four (24) hours before returning to school.

Attendance Requirement for Athletic Participation (Upper School)

You must be counted present for the academic day for four consecutive class periods in order to participate in after school activities, sports practices, or games.

Gramercy Christian School

STUDENT HANDBOOK

College Visitation Trips (High School Only)

Gramercy Christian School allows high school students two (2) excused days from school per year to visit colleges.

TARDINESS

- Excessive tardiness will result in appropriate disciplinary action.

SCHOOL ARRIVAL AND DISMISSAL SCHEDULE

Early Morning Arrival

You may arrive as early as 7:30 a.m. and report to the cafeteria where you must remain until 8:00 a.m. You may use your cell phone until 7:45 a.m. at which time **your cell phone must be turned off and put away until 3:00 p.m.** At 7:45 a.m., you may go to your locker, gather your belongings and report to the cafeteria for morning assembly.

Late Arrival

If you are late to school you must report to the school office before going to class. You may not be admitted to class without a late pass.

Student Driver Policy

Driving on campus is a privilege and should be regarded with the utmost responsibility. Students are to maintain the posted speed limit on campus. Speeding may result in a loss of driving privilege. Student drivers should park their vehicles in the center spaces of the main parking lot. Students are not allowed to keep prescription medication, tobacco, alcohol, illegal drugs, drug paraphernalia, or weapons in their vehicles. You may not loiter in your car or in the parking lot prior to the beginning of the school day. Once on campus, you need to exit your vehicle and report to the cafeteria or your class, depending on the time. **You must obtain permission to go to your car during school from the appropriate teacher. For safety reasons, teachers or administrators may choose to accompany you to your vehicle during school hours.**

Student Driver Policy if there is NO BUS AVAILABLE (for Athletic events)

If a game is local (New Bern or Jacksonville), students may drive *him/herself and siblings only* to the game. For any game not in New Bern or Jacksonville, athletes must drive with a parent driver or coach. Student drivers may obtain a waiver form from the Athletic

Gramercy Christian School

STUDENT HANDBOOK

Director. This waiver allows student drivers to drive to games further than Jacksonville with parent approval.

DISMISSAL PROCEDURES

- Leaving campus without parental or administrative permission will result in appropriate disciplinary action.
- Students who leave campus during the day must come to the school office to sign out.
- If you return the same day, you should sign in at the school office before returning to class.
- Students who need to leave early should bring a note stating the reason for leaving and the time of dismissal and approximate time of return.

ACADEMIC POLICY AND PRACTICES

Grading Policy for Upper School

Grades are to reflect the level of learning mastery of the student. There will be a cumulative exam in all core subjects (math, English, science, history, Bible, language) at the end of each academic semester (18 weeks) that will count for 5% of the semester grade average.

Cumulative grades for each semester will be calculated accordingly:

- First Quarter (45%)
- Second Quarter (45%)
- Mid-Term Exam/Project (10%)
- Third Quarter (45%)
- Fourth Quarter (45%)
- Final Exam/Project (10%)

The End-of-the Year Grade will be calculated accordingly:

- First Semester (50%)
- Second Semester (50%)

Grading Standard (Middle and Upper School)

1. GCS will use the following grading scale for **Standard and Honors** levels of study:

A = (90-100) B = (80-89) C = (70-79) D = (60-69) F = (59 and below)

Gramercy Christian School

STUDENT HANDBOOK

Grade Point Average (GPA) Calculation (High School Only)

Taking the sum of the number of points assigned to each letter grade and dividing the sum by the number of courses calculate a grade point average. Refer to the following table:

Letter Grade	Standard	Honors
A	4.0	5.0
B	3.0	4.0
C	2.0	3.0
D	1.0	2.0
F	0	0

Courses of Study (High School)

Gramercy Christian School is a discipleship and preparatory school that offers two levels of study:

- **Standard College Prep:** This level of study is designed to provide the academic level of mastery to the general student population and to provide students with the necessary skills needed for admission into a trade school, community college or select four-year colleges.
- **Honors Level College Prep:** This program is designed to provide a more academically rigorous level of study for students who are highly motivated learners. This level of study is preferable for students who desire to pursue entrance into a more academically selective four-year college or university. This level of study does require a greater amount of outside preparation as well as refined independent study skills.

Honors Course Prerequisites and corequisites:

- Prerequisite for Honors English: minimum of 90% average in Standard English and teacher endorsement
- Requirement to remain in Honors English: minimum of 88% average in Honors English
- Prerequisite for Pre-Algebra in 7th grade: 6th grade teacher endorsement based on 93% in 6th grade math (Saxon 6/7) and score in the 90% percentile in the completed Math battery of the Achievement test *Standard sequence is 7th grade math (Saxon 8/7) and 8th grade Pre-Algebra.*

Gramercy Christian School

STUDENT HANDBOOK

- Prerequisite for Honors Algebra II: minimum of 85% in Algebra I and teacher endorsement
- Prerequisite for Honors Geometry: minimum of 85% in Algebra II or 80% in Honors Algebra II and teacher endorsement
- Prerequisite for Honors Pre-Calculus: minimum of 85% in Algebra II or 80% in Honors Algebra II and teacher endorsement
- Prerequisite for Honors Calculus: minimum of 80% in Honors Pre-calculus and teacher endorsement
- Prerequisite for Honors Physical Science: minimum of 85% in Algebra I and teacher endorsement
- Prerequisite for Honors Chemistry: Successful completion of Honors Physical Science and corequisite of Honors Pre-calculus and teacher endorsement
- Prerequisite for Honors Physics: Successful completion of Honors Pre-calculus and co-requisite of Honors Calculus and teacher endorsement

Graduation Requirements

GCS requires a minimum of 24 credits in order to graduate. This graduation requirement exceeds the minimum credits as required by the North Carolina Department of Non-Public Education.

Standard College Prep requires 24 units that include:

- 4 units of English
- 4 units of Math (Algebra I, Geometry, Algebra II required, unless otherwise determined by administration)
- 3 units of History (Civics, World History, and U.S. History required)
- 3 units of Science (one Physical science, one Biological science, and one additional lab course—i.e. Chemistry)
- 2 units of a foreign language (not required for Community College)
- 11 electives (Including required P.E./Health, and 4 units of Bible)

Gramercy Christian School

STUDENT HANDBOOK

Honors College Prep requires 24 units that include:

- 4 units of Honors English
- 4-5 units of Math (Honors level Geometry, Algebra II required, and two additional Honors math courses beyond Algebra II)
- 3 units of History (Civics, World History or Honors European History and U.S. History required)
- 4 units of Science (Biology, Honors Physical Science and Honors Chemistry required, and one additional Science)
- 3 units of a foreign language
- 6 electives (Including required P.E./Health and 4 units of Bible)

Additional Graduation Requirements

- Four units of Bible are required at GCS
- All juniors are encouraged to take the SAT in addition to passing the minimum required classes before declaring senior status
- All seniors are expected to take the College Board SAT and/or ACT before graduation
- Students should participate in various service opportunities throughout high school with a goal of 25 hours+ per year

Adding and Dropping Courses (High School Only)

A course may be dropped up to the end of the 1st quarter with administrative approval. Dropping a course after this date may result in a loss of credit.

Course Units of Credit (High School)

Classes, which meet 5 days a week, receive 1 unit of credit per year. A student must have 7 units of credit to be classified as a sophomore, 14 units to be classified as a junior, and 20 units to be classified as a senior. A senior must have a minimum of 24 units to graduate.

College Course Enrollment: Students who are at least rising juniors may enroll in courses at colleges or technical schools. The following policies apply to enrollment in college courses:

Gramercy Christian School

STUDENT HANDBOOK

- Students wishing to enroll in college courses must have a cumulative Grade Point Average (GPA) of at least a 3.0 to enroll and they must maintain at least a GPA of 3.0 in order to continue taking college courses.
- Only courses **not offered** at Gramercy may be taken unless there is a school-based scheduling conflict preventing the student from taking the course at Gramercy.
- A student desiring to take college courses must obtain administrative approval prior to enrolling in the course if the grade is to be included on the Gramercy transcript and calculated into the GPA.
- Approval for college courses will only be granted if the student is enrolled full-time at Gramercy and taking a minimum of five high school courses per semester (exceptions may apply).
- Students may take courses at any college or technical school.
- If the course is transferable to a four-year college/university, the course will receive Honors level credit on the Gramercy transcript. A course listed on the NC Community College Comprehensive Articulation Agreement Transfer Course List is automatically considered an Honors course.
- Honors credit will be granted for courses provided by four-year colleges or universities as long as the course would count toward the required credits for graduation.
- The student is responsible for providing documentation that other courses are transferable (or provided by a four-year school) to obtain the Honors level credit.
- All other courses taken at a college or technical school will receive standard course credit on the Gramercy transcript as long as they are full-term courses. Short term, continuing education courses will not be included on the Gramercy transcript.
- A maximum of two courses per term with an overall maximum of 12 courses can be included on the GCS transcript.
- At the end of the course, students must present the grading card or transcript from the college where the course was taken.

ACHIEVEMENT TESTING

GCS strives to prepare students for the academic rigors of college. In an effort to assess

Gramercy Christian School

STUDENT HANDBOOK

students' learning and instructional effectiveness, GCS performs the following assessments:

1. **ACSI approved standardized** testing will be administered to all GCS students in the spring for the purpose of identifying each student's academic progress and the school's academic effectiveness.
2. **PSAT/PSATNMSQT** (Preliminary Scholastic Achievement Test) is administered to students in Grades 10 and 11 respectively.
3. **SAT** (Scholastic Achievement Test) is administered to junior and senior high school students through the College Board. GCS students in Grades 11 are encouraged to take the **SAT** in the spring. Students in Grade 12, dependent upon a particular college entrance requirement, may also be required to take a competency test, such as the **SAT** or **ACT** in the fall. Seniors are expected to take the **SAT** or **ACT**.

HOMEWORK

Generally, no credit is given for late homework; however, teachers are allowed to make adjustments for extenuating circumstances. Homework is considered "late" if it is not with the student at the time that the homework is due. Teachers are allowed to reduce the grade of homework deemed as late. Students enrolled in Honors level courses may expect more homework than in Standard level courses.

CREDIT RECOVERY

As courses are available, credit recovery may be offered to students who have earned a grade of 50 or higher. If you receive a grade lower than 50, the course must be repeated as your schedule allows.

REPORT CARDS

Report cards are issued to students at the end of each quarter. All financial accounts must be current to receive a final report card.

ACADEMIC HONORS

Students at GCS are encouraged to strive to do their very best academically and to fully utilize their God-given talents and abilities. Students are given the opportunity to not only earn recognition for commendable schoolwork, but also to receive recognition through various regional, state, and national competitions. Acknowledgment of academic achievement within the school is made in the following ways:

Gramercy Christian School

STUDENT HANDBOOK

Valedictorian and Salutatorian: Traditionally, the highest cumulative grade point average (GPA) and the second highest GPA have received recognition as the senior class Valedictorian and Salutatorian, respectively. This honor can make a difference for students applying for college admissions and scholarships; therefore, Gramercy will make these honorable designations at the end of each school year for the senior class. The following policies apply to the selection of Valedictorian and Salutatorian:

- To be considered for either honor, a student must have attended Gramercy for at least the last two years of high school on a full-time basis
 - Students considered for these honors must have engaged in an Honors Level Course of Study
 - Failure of any course during the junior or senior year eliminates a student from consideration for either honor
 - The GPA calculation is based on the entire high school cumulative GPA including any college courses that have been included on the GCS transcript in accordance with the policies applicable to college course enrollment
 - Cumulative grade point averages are rounded to the tenth of a point (e.g., 4.26 is rounded up to a 4.3 or a 4.23 is rounded down to a 4.2). In the event of a tie, the cumulative GPA will be rounded to a hundredth of a point in determining this honor. If there is still a tie, there will be a Co-Valedictorian or Co-Salutatorian.
- **Academic Department Award**
This award is based on a student's demonstration of a love for the subject as reflected in grades, assignments turned in on time, willingness to do extra credit, great class participation, etc. This student is "best-of-the-best" in each department.

HOME-SCHOOLED STUDENT REQUIREMENTS

Gramercy is pleased to allow select home-schooled students to enroll in courses and play sports for GCS. To participate at GCS as a home-schooled student, a family must have at least one other student enrolled at Gramercy full-time (exceptions may apply for only children). Additionally, in order to play a sport at GCS, a home-schooled student must be enrolled in at least one academic class, to include electives such as Art and Band. The student must be

Gramercy Christian School

STUDENT HANDBOOK

enrolled in a class during the same semester or year in which he or she is playing a sport. For reasons of safety and supervision, home-schooled students may only be on campus during their enrolled class time, sport practice, or for approved events they are attending.

Home-schooled students MAY

- Participate in school dances
- Participate in class retreats
- Attend chapel
- Attend special events such as Drama Productions, Band Concerts, and Senior Nights

Home-schooled students may NOT:

- Participate in a graduation ceremony
- Participate in clubs (such as Beta or Student Government)
- Be a part of the Praise Team
- Participate in Senior class fund raisers

HEALTH, SAFETY & SECURITY

CAMPUS SAFETY

Hall Passes/Student Movement

A student may not leave his designated class without the permission of his teacher. Students are discouraged from abusing the hall pass permission. Students may not go to the office between classes without permission from the teacher of the next class they will be attending.

Illegal Drugs, Alcohol, and Weapons

Gramercy Christian School has adopted a zero-tolerance policy regarding illegal drugs, alcohol, and weapons. Gramercy reserves the right to invite the Carteret County Narcotics Team, or an appropriate narcotics search group, to visit at any time during the school year to search for drugs. Students found violating this policy will be subject to the disciplinary actions of the school, including immediate expulsion.

Search and Seizure Policy

Gramercy Christian School reserves the right to search students' automobiles, lockers, book bags, purses, and clothing for illegal drugs, alcohol or weapons brought onto the

Gramercy Christian School

STUDENT HANDBOOK

school premises. Any alcohol, illegal drugs, drug paraphernalia, or weapons found in lockers, cars, etc. under the student's control will constitute possession. Parents will be contacted immediately and appropriate disciplinary action will follow. Students having possession of illegal drugs or weapons may be turned over to local authorities.

MEDICATION

Students are not allowed to dispense any form of medication (prescription or over-the-counter) to any other student for any reason. Failure to comply will result in disciplinary action. A medication policy in compliance with North Carolina state requirements will be maintained and enforced by Gramercy Christian School and is available to students and parents upon request.

SCHOOL PRIVACY POLICY REGARDING SOCIAL NETWORKING SITES

Gramercy Christian School does not allow video recording and/or posting of video of school activities (including classroom activities) on the Internet (i.e. YouTube, Twitter, Facebook, Instagram, Pinterest, Snapchat, TikTok, etc.) without expressed written consent by the Administrator. Students must avoid placing pictures of school faculty or other students on social networking sights without expressed consent of those in the pictures. Students must not post disparaging comments nor defame GCS (i.e. administration, faculty, or students) on social networking sights since this would be considered a violation of the Support Agreement and Conflict Resolution Procedure.

Students must not commit acts of "cyber bullying" by posting messages that are threatening or harassing toward another student or employee of Gramercy Christian School. Students must not commit acts of "sexting" (texting inappropriate messages of a sexual nature that is deemed as sexual harassment). Sexting and cyber bullying will be considered an Honor Code violation and will result in appropriate disciplinary action.

STUDENT RELATIONSHIPS

The following relational behaviors are discouraged at Gramercy:

- Showing inappropriate public displays of affection
- Expressing involvement in immoral activities or activities that are contrary to biblical principles
- Gramercy prohibits the practice of same sex relationships since this is not in harmony with the authority of Scripture (See Romans 1:26-32; 1 Corinthians

Gramercy Christian School

STUDENT HANDBOOK

6:9-11; Revelation 21:8).

STUDENT ELECTRONICS

Cell Phone/Airpod/Ipod Usage/Apple Watch

Students are not allowed to use or have a cell phone, airpods, an ipod, or an apple watch on their person during the regular school day (i.e. class time, class change, break, etc.).

Failure to comply with this rule will result in disciplinary action, including the loss of your electronic device. The device will be collected and your parents will be notified. Only a parent will be able to retrieve your electronic device. A landline phone is available for students to use with permission from the office staff. A teacher may give permission for a student to use his or her cell phone when deemed necessary. Students who are feeling sick must visit the school office and speak with the school nurse prior to calling a parent.

Computer Use and Internet Access Policy

All provisions of the Computer Use and Internet Access Policy apply to the use of any school computer facilities, equipment and software by school employees, students, members of the community or others. The Gramercy computer facilities, equipment and software should be used for authorized educational purposes only. Access to computers and the Internet is a privilege granted by Gramercy Christian School. The privilege may be suspended if it is abused in any way. All computer and Internet users are expected to use the machines, facilities and Internet access in a responsible manner for educational purposes only. *General school rules and policies apply to all computer use and activities.*

CARE OF FACILITIES

Gramercy Christian School is blessed to be able to use the facilities graciously provided by Faith Evangelical Bible Church (FEBC). Student use of the FEBC facilities are a privilege. Student abuse of facilities will be dealt with under the discipline policy of the school. Students are not allowed to be in FEBC-specific facilities (i.e. church offices) unsupervised.

STUDENT DRESS CODE:

GCS has a dress code policy for all students. A dress code allows administration to focus on helping our students grow both academically and spiritually and not on what the students are wearing.

Gramercy Christian School

STUDENT HANDBOOK

LOWER SCHOOL (Grades K4-6) DRESS CODE:

Males:

- Uniform approved khaki or navy pants or shorts. Jeans can be worn only on designated dress privilege days and must be appropriate in fit and style.
- Shirts (solid color only) must be polo (short or long sleeve) purchased from the store of your choice; OR Gramercy t-shirt/sweatshirt that has been purchased from the Gramercy Spirit store.
- All clothing must fit appropriately. Shoes must be closed-toed.
- Sneakers are preferred due to various activities.

Females:

- Uniform approved khaki or navy pants, skirts, shorts, jumper or skorts. Jeans are allowed only on designated dress privilege days. Girls in K4 through sixth grade should wear shorts under their skirts to maintain modesty in play.
- Shirts (solid color only) must be polo (short or long sleeve) purchased from the store of your choice; OR Gramercy t-shirt/sweatshirt that has been purchased from the Gramercy Spirit store.
- Shoes must be closed-toed.

UPPER SCHOOL (Grades 7-12) DRESS CODE:

Males:

- Uniform approved khaki or navy pants or shorts. Jeans or sweat pants can be worn only on designated dress privilege days and must be appropriate in fit and style.
- Shirts must be polo or button down (short or long sleeve) purchased from the store of your choice; OR Gramercy t-shirt/sweatshirt that has been purchased from the Gramercy Spirit store.
- Polos can be any color or pattern.
- Sweaters and vests must be solid in color.
- All clothing must fit appropriately.
- No flip flops.

Gramercy Christian School

STUDENT HANDBOOK

Females:

Uniform approved khaki or navy pants, shorts, jumper, skirt or skorts. Jeans are allowed only on designated dress privilege days. Jeans can be worn only on designated dress privilege days and must be appropriate in fit and style. No “jeggings” or leggings will be permitted.

- Shirts must be polo (short or long sleeve), no button down, purchased from the store of your choice; OR Gramercy t-shirt/sweatshirt that has been purchased from the Gramercy Spirit store.
- Polos can be any color or pattern.
- Sweaters and vests must be solid in color.
- No Flip Flops

Outerwear: Jackets, hoodies, sweatshirts worn inside the school building must be solid color or contain only a small logo (no big logos on front, back, or sleeves), purchased from the store of your choice or the GCS Spirit Store.

Hair/Jewelry/Accessories/Tattoos:

Hair, jewelry, and all accessories shall be neat, appropriate, and non-distracting. Only girls may wear earrings. Students are not allowed to display permanent tattoos during school or school-sponsored activities.

Dress Privilege:

In both elementary and upper school there may be designated days where students may be able to wear a modified dress code. This may include jeans, printed t-shirts, costumes, etc. Students that participate in this privilege must adhere to the dress code applied to this event and should follow the basic standards of neatness and modesty.

Physical Education Dress Code: (All) The school requires a standard PE uniform for the sake of modesty. Each student in Upper School PE will purchase this uniform from the Gramercy spirit store. · Sneakers must be in good repair.

*UNIFORM APPROVED

Items purchased from the uniform department of any store that carries uniforms ie: (Walmart, Kohls, Lands End, Old Navy and JC Penny). No “jeggings” or leggings will be permitted.

Gramercy Christian School

STUDENT HANDBOOK

DRESS CODE COMPLIANCE: Dress code violations will be addressed by the Administration, who have the authority to determine the appropriateness of clothing and accessory items in borderline circumstances. Should a continual problem arise, the School will counsel with parents and students to promote an understanding of its expectations. The cooperation of parents is earnestly sought in these matters.

STUDENT OPPORTUNITIES

ATHLETICS

Eligibility

Athletic competition is a privilege at Gramercy Christian School. Athletes represent the school to the community and must display good sportsmanship and Christian character. In order to participate in interscholastic sports, students must have a record of a physical examination on file with the school and must meet certain academic guidelines. Students participating in athletics must maintain a “C” average (or higher) in each class and not receive more than one “D”. Any athlete failing to maintain grade requirements at the end of each reporting period (progress report and report card) will be put on immediate academic probation. Academic probation is defined as ineligible to play in all games until:

- 1) Student Athlete (SA) meets with teacher(s) to develop a plan of action to address academic progress. The plan must be communicated to the coach and AD.
- 2) SA is able to bring their grades up to the eligibility standard within one week. When necessary there will be a weekly assessment.

The SA may not continue to practice with the team nor may he or she travel to away games, participate in off-campus sports activities, or fund-raising, unless otherwise approved.

At the end of the Grading Period (every 9 weeks) if the SA has not met the requirement to maintain a “C” average in each class and not receive more than one “D,” they will be suspended from participating in forthcoming sports until their grades are up to the eligibility standards.

CHAPEL SERVICES

GCS provides a weekly chapel service for all students. These assemblies are designed for

Gramercy Christian School

STUDENT HANDBOOK

student participation in worship, prayer, and biblical instruction. Often, members of the community and surrounding church leaders will speak at chapel. Students are expected to conduct themselves in a respectful and attentive way. Parents and visitors are welcome to attend chapel services.

STUDENT GOVERNMENT

Student Government Elections

Nominations and elections for student government officers will be held in the spring (as time allows) for the following school year. Class representatives will be nominated and elected within the first quarter of the school year.

Student Government Meetings & Functions

The Student Government will meet monthly with an assigned faculty member. The functions of the Student Government are:

1. To assist in planning school-wide activities for the promotion of school spirit (i.e. school dances, etc.) and Christian ministry.
2. To represent the school in leadership capacities.

The Student Government Officers:

- President (Jr. or Sr.)
- Vice-President (Jr. or Sr.)
- Secretary (Fresh. or Soph.)
- Treasurer (Fresh. or Soph.)
- Chaplain (Fresh. to Sr.)

The Student Government Representatives:

- Up to two representatives from each Upper School grade will be elected by their peers to assist the Student Government officers in planning Upper School and outreach events.

NATIONAL BETA CLUB

The Mission Statement of the National Beta Club is to “promote the ideals of character, service and leadership among secondary students, to reward meritorious achievement and to encourage and assist students in continuing their education after high school.”

Gramercy Christian School

STUDENT HANDBOOK

This organization is a student-centered club that encourages the ideals of character, achievement, service and leadership in a global community. Students are inducted into the National Beta Club based on the following criteria:

1. **Leadership through Scholarship:** Initial invitations to membership are determined by year-end grade averages from the preceding year. Eligible students must have a 3.5 GPA (A/B average) to be considered for initial membership and should not drop below a 3.5 GPA while a member. Students who drop below the minimums will be counseled by the Beta Club faculty advisor. Inability to meet the standards of the National Beta Club will result in a loss of membership.
2. **Leadership by Character:** Students considered for membership must exhibit strong, positive character. No student will be considered for membership who had been suspended or violated the GCS Honor Code during his or her previous year. Any Beta Club member who is suspended will be removed from the membership roll.
3. **Leadership by Service:** Student members of the National Beta Club will be required to complete the GCS minimum Community Service requirement hours (25 per year) and participate in at least two (2) additional Beta Club service projects each academic year.

**If you have further questions regarding the Student Handbook and the requirements herein, please see the GCS Administrative team.

**The School Board reserves the right to make changes to the Student Handbook at any time.